TeamWork

Minutes

**Date**: 15/03/23

**Time**:

**Facilitator**: Ruben Avis

# In Attendance

Sandra Miller, Ruben Avis, Ivan Kvas

Apologies

Referdinand Jr Balanquit not in attendance.

# Approval of Minutes

Minutes from last meeting approved across the board.

| Action items | Owner(s) | Deadline | Status |
| --- | --- | --- | --- |
| * Minutes for next meeting. | Ivan | 26.02.23 | Completed |
|  |  |
| * Create document with the description of a chosen biscuit. | All team members. | 25.02.23 | Completed  25.02.23 |
| * Downlaoad a GitHub on your machine * Submit LO1 * Create folder for biscuit images | All team members.  Referdinand  Sandra | Unspecified  26.02.23  28.02.23 | Completed |

# New Business

* Sandra creating common repository
* Ruben copying biscuits + pics into Html
* Ruben getting pics of extra biscuits
* Hero section (background img, about section) RUBEN
* Header (Logo, include search bar, banner) IVAN
* Footer(banner padding, empty link at the bottom) FER
* Carousel interactivity(making it scroll, attaching links to the images) SANDRA
* NOTE: Search bar currently doesn’t have to function. Can be edited as an element later.
* Research into individual design work will act as research for outcome 2, technical guide completed individually.
* Create wireframe doc for webpage.
* NOTE: Upon making research and designing HTML/CSS, don’t focus too much on font sixe, img colour, ect,. Make It basic